

ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory body of the Government of Andhra Pradesh)

3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road, Atmakur (V), Mangalagiri (M), Guntur-522 503, Andhra Pradesh **Web**: www.apsche.org **Email**: acapsche@gmail.com

REVISED SYLLABUS OF POLITICAL SCIENCE UNDER CBCS FRAMEWORK WITH EFFECT FROM 2020-2021

PROGRAMME: FOUR-YEAR UG HONOURS PROGRAMME

POLITICAL SCIENCE

(With Learning Outcomes, Unit-wise Syllabus, References, Co-curricular Activities & Model Q.P.)

For Fifteen Courses of 1, 2, 3 & 4 Semesters)

(To be Implemented from 2020-21 Academic Year)

ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory body of the Government of Andhra Pradesh)

CBCS – UG SYLLABUS SUBJECT REVIEW COMMITTEE

(To be implemented from 2020-21 Academic Year)

PROGRAMME: FOUR-YEAR B.A

(With History, Economics and Political Science Disciplines)

Domain Subject: POLITICAL SCIENCE

(Syllabus with Outcomes, References, Co-curricular Activities & Question Paper pattern

For Five Courses of 1, 2, 3 & 4 Semesters)

Structure of POLITICAL SCIENCE Syllabus under CBCS for 4-year B.A. Programme (with domain subject covered during the first 4 Semesters with 5 Courses)

Sl. No	Co de	Cours es	Name of Course (Each Course consists 5 Units	Sem	Hours/ Week	Credits	Ma	rks
		1, II, III, IV & V	with each Unit having 12 hours of class-work)				Mi d Se m	Se m End
1		1	Introduction to Political Science	I	5	4	25	75
2		2	Basic Organs of the Government	II	5	4	25	75
3		3	Indian Government and Politics	III	5	4	25	75
4		4	Indian Political Process	IV	5	4	25	75
5		5	Western Political Thought	IV	5	4	25	75
	•	•			Total	20	125	375

SYLLABUS

B.A. POLITICAL SCIENCE

FIRST YEAR

FIRST SEMESTER

(Under CBCS w.e.f. 2020-21)

Course-1: INTRODUCTION TO POLITICAL SCIENCE

Learning Outcomes:

On successful completion of the course the students will be able to;

- Recall the previous knowledge about Political Science and understand the nature and scope, traditional and modern approaches of Political Science.
- Understand concepts intrinsic to the study of Political Science.
- Have solid theoretical understanding of Rights and its theories along with the basic aspects of certain political ideologies.
- Apply the knowledge to observe the field level phenomena

UNIT-I:	INTRODUCTION		
	1. Definition, Nature, Scope and Importance of Political Science – Relations		
	with allied disciplines (History, Economics, Philosophy and Sociology)		
	2. Approaches to the study of Political Science:		
	Traditional Approaches-Philosophical, Historical. Modern Approaches-		
	Behavioral and System Approach.		

UNIT-II:	STATE		
	1. Definition of the State, Elements of the State, Theories of Origin of the		
	State-(Divine Origin, Force, Evolutionary and Social Contract).		
	2. Concepts of Modern State and Welfare State.		

UNIT-III:	CONCEPTS OF POLITICAL SCIENCE	
	1. Law, Liberty, Equality.	
	2. Power, Authority and Legitimacy.	

UNIT-IV:	THEORIES OF RIGHTS
	1. Meaning, Nature and Classification of Rights
	2. Theories of Rights.

UNIT-V:	POLITICAL IDEOLOGIES
	1. Liberalism, Individualism, Anarchism.
	2. Socialism, Marxism and Multiculturalism.

>	A.C. Kapur	:	Principles of Political Science
>	R.C.Agarwal	:	Political Theory
>	J.C.Johari	:	Contemporary Political Theory
>	Amaj Ray & Bhattacharya	:	Political Theory and Institutions
>	O.P.Gauba	:	An Introduction to Political Theory
>	Abbas, Hoveyda&Ranjay Kumar	:	Political Theory
>	Andrew Hakes	:	Political Theory: Philosophy, Ideology,
			Science
>	J.C.Johari	:	Principles of Modern Political Science
>	RajeevBhargava& Ashok Acharya(ed)	:	Political Theory-An Introduction
>	Andrew Heywood	:	Political Ideologies-An Introduction
>	Norman Barry	:	An Introduction to Modern Political Theory
>	JadiMusalaiah, V.Vasundhara Devi	:	Political Science Concepts, Theories &
	&V.Bhogendracharyulu,		Institutions
	Prof.V.RavindraSastry (ed)		
>	Laski, H.J.	:	Grammar of Politics
>	A.Appadorai	:	Substance of Politics
>	Eddy Ashirvadam&K.K.Misra	:	Political Theory
>	SushilaRamaswamy	:	Political Theory: Ideas & Concepts,
			Political Theory & Thought, Key Concepts
			in Political Theory
>	VidyaDhar Mahajan	:	Political Theory (Principles of Political
			Science)
>	S.P.Varma	:	Modern Political Theory

ANNEXURE

CO-CURRICULAR ACTIVITIES RECOMMENDED

Measurable Co-curricular Activities (A uniform format may be designed and marks allotted)		
Simple, medium and critical Assignments on current topics		
Class Seminars		
Quiz Programme		
Study Projects on field related problems, individual and Group		
Preparation of Alternate Theoretical Models to the existing systems/functions		
Debates on current issues.		
General Co-Curricular Activities		
Preparation of Photo Album. Students' Open Forums		
Collection of news reports from dailies and magazines and maintaining a record of		
paper clippings.		
Group Discussions on problems relating to the syllabus and outside		
Watching TV discussions, recording individual observations and preparing summary		
points		
Celebration of important events.		
Encouragement to students to use various digital online tools (Google forms, Google		
Class room, edmodo, testmoz, kahoot, edpuzzle, moodle etc.,), Open source software,		
Open educational resources		
Cooperative Learning and Peer Teaching		
Comparative study of the Rights that citizens are enjoying around the globe		
Creative and imaginative activities beyond the prescribed syllabus		

B.A. POLITICAL SCIENCE FIRST YEAR

SECOND SEMESTER

(Under CBCS w.e.f 2020-21)

Course-2: BASIC ORGANS OF THE GOVERNMENT

Learning Outcomes:

On successful completion of the course the students will be able to:

- Understand the Origin and Evolution of the concept of Constitutionalism and classification of Constitutions.
- Acquaint themselves with different theories of origin of State.
- Understand and analyses organs and forms of Governments along with a deep insight into the various agents involved in the political process.
- Apply the knowledge to analyse and evaluate the existing systems

UNIT-I:	CONSTITUTION			
	1. Meaning, Definition, Origin and Evolution of Constitution.			
	2. Classification of the Constitutions-Written and Unwritten; Rigid and			
	Flexible.			

UNIT-II:	ORGANS OF THE GOVERNMENT		
	1. Theory of Separation of Powers-B.D.Montesquieu.		
	2. Legislature-Unicameral and Bicameral-Power and Functions,		
	Executive-Types,Powers and Functions.		
	Judiciary-Powers and Functions.		

UNIT-III:	FORMS OF GOVERNMENT			
	Unitary and Federal forms of Governments-Merits and Demerits.			
	2. Parliamentary and Presidential forms of Governments- Merits and			
	Demerits.			

UNIT-IV:	DEMOCRACY			
	1. Meaning, Definition, Significance, Theories and Principles of			
	Democracy.			
	2. Types of Democracy: Direct and Indirect Democracy-Methods,			
	Merits and Demerits-Essential Conditions for Success of Democracy.			

UNIT-V:	POLITICAL PARTIES, PRESSURE GROUPS AND PUBLIC		
	OPINION		
	Meaning, Definition and Classification of Political Parties: National		
	and Regional-Functions of Political Parties.		
	2. Pressure Groups (Interest Groups)- Meaning, Definition, Types,		
	Functions and Significance of Public Opinion.		

>	SukhbirBhatnagar	:	Constitutional Law and the Governance
>	A.C.Kapur	:	Select Constitutions
>	R.C.Agarwal	:	Political Theory
>	VidyaDhar Mahajan	:	Political Theory (Principles of Political Science)
>	M.R.Biju	:	Democratic Political Process
>	PeterRonald de	:	Indian Political Parties
	Souja&E.Sreedharan (ed)		
>	JadiMusalaiah, V.Vasundhara	:	Political Science Concepts, Theories & Institutions
	Devi &V.Bhogendracharyulu,		
	Prof.V.RavindraSastry (ed)		
>	Laski. H.J.	:	Grammar of Politics
>	A.Appadorai	:	Substance of Politics
>	Eddy Ashirvadam&K.K.Misra	:	Political Theory
>	SushilaRamaswamy	:	Political Theory: Ideas & Concepts
>	S.P.Varma	:	Modern Political Theory

ANNEXURE

CO-CURRICULAR ACTIVITIES

- All Co-curricular activities recommended at Course I
- Study of the outline features of Constitutions of U.S.A, U.K., Australia, Canada, South Africa, China and Japan in comparison to the Constitution of India.
- Study projects on selected local real time problems.
- Field visits to government establishments.

B.A. POLITICAL SCIENCE SECOND YEAR THIRD SEMESTER

(Under CBCS w.e.f 2020-21)

Course-3: INDIAN GOVERNMENT AND POLITICS

Learning Outcomes:

On successful completion of the course the students will be able to:

- Acquire knowledge about the historical background of Constitutional development in India, appreciate philosophical foundations and salient features of the Indian Constitution.
- Analyze the relationship between State and individual interms of Fundamental Rights and Directive Principles of State Policy.
- Understand the composition of and functioning of Union Government as well as State Government and finally
- Acquaint themselves with the judicial system of the country and its emerging trends such as judicial reforms.

UNIT-I:	SOCIAL AND IDEOLOGICAL BASE OF THE INDIAN					
	CONSTITUTION					
	1. Constitutional Development in India during British Rule-A Historical					
	Perspective with reference to Government of India Acts, 1909,1919					
	and 1935.					
	2. Constituent Assembly-Nature, Composition, Socio-Economic,					
	Philosophical Dimensions and Salient Features of the Indian					
	Constitution.					

UNIT-II:	INDIVIDUAL AND STATE							
	1. Fundamental Rights, Directive Principles of State Policy and							
	Fundamental Duties-Differences between Fundamental Rights and							

Directive Principles of State Policy.
2. The 'Doctrine of Basic Structure of the Constitution' with reference to
Judicial Interpretations and Socio-Political Realities.

UNIT-III:	UNION EXECUTIVE				
	President of India-Mode of Election, Powers and Functions.				
	2. Parliament-Composition, Powers and Functions, Legislative				
	Committees, Prime Minister and Council of Ministers-Powers and				
	Functions, Role in Coalition Politics				

UNIT-IV:	STATE EXECUTIVE			
	1. Governor-Mode of Appointment, Powers and Functions.			
	2. Legislature-Composition, Powers and Functions, Chief Minister and			
	Council of Ministers-Powers and Functions			

UNIT-V:	THE INDIAN JUDICIARY			
	1. Supreme Court-Composition and Appointments, Powers and			
	Functions or Jurisdiction of the Supreme Court, Judicial Review,			
	Judicial Activism.			
	2. High Court-Composition, Powers and Functions, Debates on the			
	mode of appointment of Judges-National Judicial Appointments			
	Commission and Judicial Reforms.			

>	M.V.Pylee	:	Indian Constitution,
			Constitutional Government in India
			Constitutional History of India
>	Durga Das Basu	:	An Introduction to the Constitution of India
>	Rajni Kothari	:	Politics in India
>	SanghMittra	•	Indian Constitution Acts (East India Company to
			Independence)
>	Hoshiar Singh,	:	Coalition Governments & Good Governance
	P.C.Mathur&Pankaj Singh (ed)		
>	B.C.Fadia	:	Indian Government and Politics
>	SubhashC.Kashyap	:	Concise Encyclopedia of Indian Constitution
>	P.B.Rathod&VimlaRathod	:	Indian Constitution, Government and Political
			System
>	Verinder Grover (ed)	:	Federal System, State Autonomy and Centre-State
			Relations in India.
>	Prof.Lalaiah,P.Venkataramana,	:	Indian Government-Politics
	K.SaiBaba&K.Mallesam,		
	Prof.V.RaveendraSastry (ed)		
>	M.Lakshmikant	:	Indian Polity
>	R.C.Agarwal& Mahesh	:	Constitutional Development and National Movement
	Bhatnagar		of India
>	Singh &Saxena	:	Indian Politics : Contemporary Issues and Concerns
>	Austin Granville	:	The Indian Constitution: Cornerstone of a Nation,
			Working of a Democratic Constitution: The Indian
			Experience
>	W.H.Morris Jones	:	Government and Politics of India
>	M.P.Jain	:	Indian Constitutional Law
>	Subhash C. Kashyap.	:	Our Constitution, Our Parliament, Our Political

		System
> A.S.Narang	:	Indian Political System, Process and Development
Rajeev Bhargav	:	Politics and Ethics of the Indian Constitution
➤ Bipin Chandra	:	Nationalism & Colonialism in Modern India
Paul R.Brass	:	The Politics in India since Independence
➤ K.SubrataMitra	:	Politics in India: Structure, Process and Policy
> S.H.Patil	:	The Constitution, Government and Politics in India
➤ VishnooBhagwan&VidyaBhusan	:	Indian Administration

ANNEXURE

CO-CURRICULAR ACTIVITIES

- All Co-curricular activities recommended at Course I
- Peers and self-assessment outputs from individual and collaborative work.
- Individual observations in field studies and recordings in the areas related to syllabus
- Conduct of a Mock Parliament on important current issues for awareness about the proceedings of the Parliament, intensity of debates and understanding the outcomes.
- A Field Visit to a Court to observe the structure and its exercise of powers.
- Discussion of Previous Question Papers relating to Services (Service Commissions and other Recruitment Agencies) for an understanding of different approaches
- Study projects on selected local real time problems.

B.A. POLITICAL SCIENCE SECOND YEAR FOURTH SEMESTER

(Under CBCS w.e.f 2020-21)

Course-4: INDIAN POLITICAL PROCESS

Learning Outcomes:

On successful completion of the course the students will be able to:

- Know and understand the federal system of the country and some of the vital contemporary emerging issues.
- Evaluate the electoral system of the country and to identify the areas of electoral reforms.
- Know the constitutional base and functioning of local governments with special emphasis on 73rd& 74th Constitutional Amendment Acts.
- Understand the dynamics of Indian politics, challenges faced and gain a sensitive comprehension to the contributing factors.
- Apply the knowledge and critically comprehend the functioning of some of the regulatory and governance institutions.
- Propose theoretical outline alternate models

UNIT-I:	FEDERAL PROCESSES						
	1. Features of Indian Federal System- Centre-State Relations-						
	Legislative, Administrative and Financial						
	2. Emerging Trends in Centre-State Relations-Restructuring Centre-						
	State Relations-Recommendations of Sarkaria Commission,						
	M.M.Punchi Commission						

UNIT-II:	ELECTORAL PROCESSES					
	The Election Commission of India, Powers and Functions.					
	2. Issues of Electoral Reforms, Voting Behaviour-Determinants and					

Problems of Defections.

UNIT-III:	GROSSROOT DEMOCRACY-DECENTRALISATION				
	1. Panchayat Raj system-Local and Urban Governments-Structure,				
	Powers and Functions.				
	2. Democratic Decentralization-Rural Development and Poverty				
	alleviation with reference to 73 rd and 74 th Constitutional Amendment				
	Acts, Challenges and Prospects.				

UNIT-IV:	SOCIAL DYNAMICS AND EMERGING CHALLENGES TO INDIAN
	POLITICAL SYSTEM
	1. Role of Caste, Religion, Language and Regionalism in India.
	2. Politics of Reservation, Criminalization of Politics and Internal threats
	to Security.

UNIT-V:	REGULATORY AND GOVERNANCE INSTITUTIONS
	NITI Ayog, Finance Commission, Comptroller and Auditor General
	of India.
	2. Central Vigilance Commission, Central Information Commission,
	Lokpal and Lokayukta.

➤ M.V.Pylee	:	Indian Constitution
		Constitutional Government in India
> D.D.Basu	:	An Introduction to the Constitution of India
> Rajni Kothari	:	Politics in India, Caste in Indian Politics
> PeuGhosh	:	Indian Government and Politics
➤ Prof.Lalaiah, P.Venkataramana,	:	Indian Government-Politics
K.SaiBaba&K.Mallesam,		
Prof.V.RaveendraSastry (ed)		
> M.R.Biju	:	Democratic Political Process
> J.K.Chopra (ed)	:	Local Self-Government and Municipal
		Administration
> Susan Bayly	:	Caste, Society and Politics in India (From the
		Eighteenth Century to the Modern Age)
> SubharataDutta	:	Democratic Decentralisation and Grossroot
		Leadership in India
> H.V.Hande	:	Dr.B.R.Ambedkar& The Making of the Indian
		Constitution
➤ S.K.Sharma&UshaSarma	:	Politics and Administration in India- A
		Retrospective Survey
➤ Hari Prasad Chhetri	:	Panchayatraj System and Development Planning
> B.C.Fadia	:	Indian Government and Politics
➤ UpendraBaxi&Biku Parekh	:	Crisis and Change in Contemporary India
M.Lakshmikant	:	Indian Polity,Governance in India
N.G.Jayal (ed)	:	Democracy in India
> Peter Ronald deSouza&E. Sridharan	:	India's Political Parties
> O.P.Tiwari	:	Federalism and Centre-State Relations in India
> AthulKohli (ed)	:	The Success of India's Democracy
C.B.Raju	:	Social Justice and the Constitution of India
> V.K.Garg	:	Caste and Reservation in India

> U.Baxi	:	The Indian Supreme Court and Politics
		Parliamentary Procedure, Law Privilege, Practice &Precedents
➤ VishnooBhagwan&VidyaBhushan	:	Indian Administration
> S.H.Patil	:	The Constitution, Government and Politics in India

ANNEXURE

CO-CURRICULAR ACTIVITIES

- All Co-curricular activities recommended at Course I & III
- A Field Visit to a Court / District Jail / Local Government Office to observe the structure and functioning
- Viva voce interviews.
- Computerised adaptive testing, literature surveys and evaluations.
- Encouragement to students to contribute articles to the magazines and seminars

B.A. POLITICAL SCIENCE SECOND YEAR FOURTH SEMESTER

(Under CBCS w.e.f 2020-21)

Course 5:WESTERN POLITICAL THOUGHT

Learning Outcomes:

On successful completion of the course the students will be able to:

- Understand the fundamental contours classical, western political philosophy, basic features of medieval political thought and shift from medieval to modern era.
- Understand the Social Contract Theory and appreciate its implications on the perception of State in terms of its purposes and role.
- Acquaint with the Liberal and Marxist philosophy and analyze some trends in Western Political Thought.
- Critically analyse the evolution of western political thought

UNIT-I:	ANCIENT GREEK POLITICAL THOUGHT
	Plato-Rule of Philosopher Kings-Theory of Justice-Ideal State and
	Education
	2. Aristotle-Theory of State-Classification of Governments-Citizenship,
	Slavery and Theory of Revolutions.

UNIT-II:	MEDIEVAL AND MODERN POLITICAL THOUGHT
	1. St.Augustine-Theory of Two Cities.
	2. NiccoloMachiavelli-State and Statecraft.

UNIT-III:	CONTRACTUAL POLITICAL THOUGHT
	Thomas Hobbes- Social Contract and Absolute Sovereignty.
	2. John Locke- Human Nature, State of Nature, Social Contract, Natural
	Rights and Limited Government

3. Jean Jacques Rousseau- Human Nature, State of Nature, Social
Contract, General Will and Popular Sovereignty

UNIT-IV:	UTILITARIAN POLITICAL THOUGHT	
	1. Jermy Bentham-Theory of Utility, Law and Reforms.	
	2. J.S.Mill-Theory of Liberty and Representative Government.	

UNIT-V:	MARXIST POLITICAL THOUGHT	
	Karl Marx-Dialectical Materialism, Theory of Surplus Value and	
	Class Struggle.	
	2. Antonio Gramsci-Hegemony and Civil Society.	

> O.P.Gauba	:	Western Political Thought
> G.H.Sabine	:	A History of Political Theory
> E.Baker	:	Greek Political Theory : Plato and His
		Predecessors
> Subrata Mukherjee & Sushila	:	A History of Political Thought-Plato to Marx
Ramaswamy		
> ShefaliJha	:	Western Political Thought -From Plato to Marx
> B.N.Ray	:	Western Political Thought
RadheyShamChaurasia	:	History of Western Political Thought
> P.B.Rathod	:	Ancient and Medieval Political Thinkers-From
		Plato to Padua
> Andrew Hakes	:	Political Theory :Philosophy, Ideology and
		Science
➤ HaratiDwarakanath, Prof.G.Lalaiah,	:	Political Thought
K.Saibaba, K.Ramachandra Murthy		
&V.Bhogendracharyulu,		
Prof.V.RavindraSastry (ed)		
➤ Anil Kumar Mukopadhyay	:	An Introduction to Political Theory,
		Western Political Thought
> William Ebenstien	:	Great Political Thinkers-Plato to the Present
		Modern Political Thought, The Great Issues
> J.P.Sudha	:	History of Political Thought
> H.J.Laski	:	Political Thought from Bentham to Locke
> C.L.Wayper	:	Political Thought

ANNEXURE

CO-CURRICULAR ACTIVITIES

- ➤ All Co-curricular activities recommended at Course I & III
- Peers and self-assessment, out puts from individuals and collaborative work.
- Assignments that encourage the study of standard Reference Books available at library
- Assignments of the emerging trends after Marxian Philosophy in the era of globalisation

PROGRAM: B. A. POLITICAL SCIENCE (CBCS) MODEL QUESTION PAPER & PATTERN

Max. Marks: 75

SECTION A (Total: 5x5=25 Marks)

(Answer any five questions. Each question carries 5 marks

(2 questions should be given from each Unit)

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

SECTION B

(Total: 5x10 = 50 Marks)

(Answer all questions. Each question carries 10 marks

(Two questions should be given with internal choice from each Unit)

11.	
A	
	(Or)
В	
12	
Α.	
	(Or)
В.	
13A	
	(Or)
В	
14A	
	(Or)
В	
15A	
	(Or)
В	

SUBJECT EXPERTS

1. Prof. B.V.Raghavulu, M.A., M.Phil., Ph.D.,
Chairman, Board of Studies

Dept. of Political Science & Public Administration, Sri Krishnadevaraya University,
Anantapur

2. Dr.T.S.ShyamPrasad,M.A., M.Phil., Ph.D.,

Lecturer in Political Science, Government College (Autonomous), Anantapur

SYLLABUS VETTED BY

A.P. State Council of Higher Education Semester-wise Revised Syllabus under CBCS, 2020-21

Course Code:

Four - Year B.A. (Hons)

Domain Subject: POLITICAL SCIENCE

IV Year B. A.(Hons) – Semester – V

Max Marks: 100

Course 6 B: E GOVERNANCE

(Skill Enhancement Course (Elective), 4 credits)

I. Learning Outcomes:

Students at the successful completion of the course will be able to:

- Acquaint student with the introduction to good governance and how it can be achieved by information and communication technology.
- Understand the growing needs of E-Governance, improving transparency in the system of governance
- Have understanding of various government schemes and E-Governance projects and initiatives.
- Provide the practical knowledge about the effective delivery of citizen services through online mode.
- Realize the issues and challenges of E-Governance.
- II. Syllabus: (Hours: Teaching: 60, Training: 10, Others incl. unit tests: 05)

Unit: 1

Brief Introduction to Governance-E-Governance –Meaning, Definition, Nature, Scope, Objectives and Significance-Domains of E-Governance-E-Governance and Good Governance-Global trends in the growth of E-Governance.

Unit: 2

E-Governance in India- - National E-Governance Plan (NeGP)-National Informatics Centre-Strategies for E-Governance-E-Governance Implementations: Required infrastructure of Network, Computing, Cloud Governance, Data system, Human resources, Legal and Technological infrastructure- Major E-Governance Projects and Initiatives: Gyandoot, E-choupal, E-Bhoomi, E-Seva, CARD, E-Panchayat, Real Time Governance (RTG) etc.

Unit: 3

Role of Information and Communication Technology in Administration, Effective delivery of services for public utilities through E-Governance-Online filing of complaints, application registration, issuance of certificates, issuance of land records, online payments of fees, dues etc, etendering, easy access to information and E-Governance in Social security and welfare schemes: Direct transfer of benefits, Biometric authentication through Aadhar, etc.

Unit: 4

E-Governance under Information Technology Act-Legal status for digital transactions-Public Private Partnership and expansion of E-Governance.

Unit: 5

E-Governance-Transparency and Accountability at gross root level-Issues and Challenges: Digital Divide, Capacity Building, Cyber Security in Cyber Crimes, Socio-political implications, Issues of integration, Networking with NGOs.

III. References:

- B.Sreenivas Raj, E-Governance Techniques-Indian and Global Experiences, New Century Publications, New Delhi, 2008.
- Subhash Bhatnagar, Unlocking E-Government Potential-Concepts, Cases and Practical Insights, Sage Publications, New Delhi, 2009.
- Y.Parthasaradhi, E-Governance and Indian Society, Kanishka Publications, New Delhi, 2009.
- R.P.Sinha, E-Governance in India, Initiatives and Issues in India, Centre for Public Policy, 2006. Anil Kumar Dhiman, E-Governance –Good Governance using ICTs, S.K.Book Agency, New Delhi, 2017.
- Ashok Aggarwal, Governance-Case Studies, University Press India Pvt. Ltd, Hyderabad, 2017.
- Web resources suggested by the Teacher concerned and the College Librarian including reading material.

IV. Co-Curricular Activities (Training of students by the teacher: Total 10 hours):

- a) Mandatory:
- FOR TEACHER: Training of students by teacher in the classroom for a total of not less than 10 hours on techniques of application of ICT for getting services from the government departments, filing of grievances through online mode, making digital transactions for issuance of certificates or payment of fees, identifying components in e-governance and techniques to handle cyber security etc.,
- 2. FOR STUDENT: Students have to visit urban or local administration offices and have practical study and assess the implementation of E-Governance initiatives, models, citizen centric services, citizen charter and interact with the beneficiaries about the fulfillment of their needs in time or not and if any lapses they noticed or visit to nearby government

institution covering the various citizen centric services delivering through online mode and observe the citizen charter, mode of operation, time limitation, fees prescribed for services and observe the operation of Real Time Governance (RTG) in administration and record their experiences and individually submit his / her observation as a hand-written Fieldwork/Project work Report not exceeding 10 pages in the given format to the teacher.

3. Suggested Fieldwork/Project work Format:

Title Page, Student Details, Acknowledgements, Index page, Objectives, Step-wise process, Findings, Conclusion and References.

- 4. Max marks for Fieldwork/Project work Report: 05
- Unit Tests /Internal Examinations

b) Suggested Co-Curricular Activities

- Training of students by a related field expert.
- Reading Daily newspaper either print or online about the misuse of technology which leads to cybercrimes.
- Reading articles, blogs and websites for various ideological perspectives.
- 4. Assignments.
- 5. Discuss the debates around any recent technological advancements.
- Discuss the case laws and judgments reported on E-Governance initiatives.
- Seminars, Group discussions, Quiz, Debates etc.
- Invited lectures and presentations on related topics by experts in Cyber Security especially the Police personnel associated with the cases of IT Act.

A.P. State Council of Higher Education Semester-wise Revised Syllabus under CBCS, 2020-21

Course Code:

Four - Year B.A. (Hons)

Domain Subject: POLITICAL SCIENCE

IV Year B. A.(Hons) – Semester – V

Max Marks: 100

Course 7B: LOCAL ADMINISTRATION (Skill Enhancement Course (Elective), 4 credits)

I. Learning Outcomes:

Students at the successful completion of the course will be able to;

- Understand the existing context of Local Government Institutions in India.
- Have knowledge on the need of empowerment and autonomy of LGIs.
- 3. Provide an overview on financial resources and constitutional provisions.
- 4. Analyse the issues, problems and conflicts in Local Administration.
- Develop communication skills to interact with the elected members and officials.
- 6. Enhance skills for observation, organizing, networking, documentation.
- II. Syllabus: (Hours: Teaching: 60, Training: 10, Others incl. unit tests: 05)

Unit: 1

Local Government: Meaning, Nature and Importance, Thoughts on Local Governments by M.K.Gandhi, Jawaharlal Nehru and Dr.B.R.Ambedkar, Important Committees: Balwant Rai Mehta (1957), Ashok Mehta (1978), L.M.Singhvi(1986).

Unit: 2

Decentralization of powers (Political, Administrative and Economic) from the States to Local Institutions- 73rd and 74thConstitutional Amendment Acts-Empowering Local Governments-Decision making powers during crisis and disasters-Relationship between local government authorities and Central and State Government service providers-Role of District Collector in strengthening LGIs.

Unit: 3

Revenue raising avenues for Local Governments-Grants, Aid and support from Centre and State Governments-Public Private Partnerships-Concept of Local Development-Village as a unit, SWOC analysis of a village, existing conditions, expected developmental opportunities, the gap, natural, government and private resources, year-wise planning, finances required -Role of Local Governments in implementation of welfare and developmental programmesi.e., (MGNREGS), (SGSY), (IAY) and (PURA).

Unit: 4

Challenges for Local Administration, Financial, administrative and Political Constraints-Public relations in Local Administration-Need for training for elected representatives and other stakeholders-Audit training and Participatory training.

Unit: 5

Preparation of Reports-Minutes and Documentation-Types of Reports, Content of Minutes-Methods of Documentation-Best practices of Reporting on functioning of Local Administration-Use of ICT in documentation.

III. References:

- Basu, D.D, Introduction to Constitution of India, Nagpur, Lexis Nexis Butterworths, 2018
- Niraja Gopal Jayal, Representing India: Ethnic Diversity and Governance of Public Institutions, 2006, Palgrave Mc Millan Publications.
- R Venkata Ravi, Empowering Rural India: Experiments and Experiences, Kanishka Publishers, New Delhi, 2006.
- Sawalia Bihari Verma, Empowerment of the Panchayati Raj Institutions in India, Sarup and Sons, New Delhi, 2006.
- World Bank, Empowerment in Practice: Analysis and Implementation, World Bank Institute, Washington D.C.
- S.Chandrasekhar, Panchayati Raj and Financial Resources, Regal Publications, 2008, New Delhi.
- Rajesh Tondon and Mohini Kak (Eds), Citizen Participation and Democratic Governance, New Delhi, 2016.
- Anand Prakash, State and District Administration, Wisdom Press, New Delhi, 2008.
- N.Lalitha, Rural Development in India: Emerging Issues and Trends, Dominant Publishers, New Delhi, 2014.
- Web resources suggested by the Teacher concerned and the College Librarian including reading material.

IV. Co-Curricular Activities(Training of students by the teacher: Total 10 hours):

a) Mandatory:

 FOR TEACHER: Training of students by teacher in the classroom fora total of not less than 10 hours on techniques of identifying financial resources to local bodies, skilling on various components involved in auditing of accounts, analyzing the data of beneficiaries of welfare schemes by using statistical tools, preparation of minutes and reports, imparting technical skills with regard to communication and procedures and practices in documentation.

2. FOR STUDENT: Students have to visit to a Rural Local Government Institution, understand its profile, sources of revenue and expenditure, identify major issues and challenges, analyse its development and welfare initiatives, record the experiences, collecting data on implementation of poverty alleviation, employment generation schemes sponsored by governments and interpretation of data and indicate suggestions for better functioning (or)

Participate in regular Gram Sabha meeting observe and record the proceedings and outcome of the meeting, indicate suggestions for better functioning of Gram Sabha (or) students may take a village as a unit, make SWOC analysis and individually submit his / her observation as a hand-written Fieldwork/Project work Report not exceeding 10

pages in the given format to the teacher.

Suggested Fieldwork/Project work Format:

Title Page, Student Details, Acknowledgements, Index page, Objectives, Step-wise process, Findings, Conclusion and References.

- 4. Max marks for Fieldwork/Project work Report: 05
- Unit Tests /Internal Examinations

b) Suggested Co-Curricular Activities

- Training of students by a related field expert.
- Reading Local Daily newspaper either print or online.
- Reading Editorial pages, blogs and websites for various ideological perspectives.
- Assignments.
- Discuss the debates around any recent Ordinance, Bill or Act in the Parliament or State Legislature.
- Carry out a resource mapping of a selected area.
- Plan and organize a capacity building session for the stakeholders
- 8. Seminars, Group discussions, Quiz, Debates etc.
- 9. Invited lectures and presentations on related topics by experts in Local Administration.
- Make visit to a Self-Help Group or NGO, interact with its members and record their experiences.
- 11. Conduct an interview with an important person at the District Level using a structured schedule (District Panchayat Officer / CEO of Zilla Parishad / District Collector) and document their interventions in local administration and record their experiences.